## Appendix 1

## Scrutiny Letters Log (25 May 2018 - 23 May 2019)

Ave. Response Time (days): 19 (target within 21 days) % re

% responses within target: 67

No.	Committee / Panel / Working Group	Meeting Date	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Days Taken	Reported to SPC (if applicable
	Development & Regeneration Performance Panel	15-May	End of year round up - Engagement with Scrutiny and Costs	Economy & Strategy (Leader)	29-May			
	Service Improvement & Finance Performance Panel	07-Feb	Libraries	Investment, Regneration & Tourism	30-May	26-Jun	27	n/a
3	Committee	14-May	Cabinet Member Q & A	Delivery	04-Jun	25-Jun	21	09-Jul
4	Adult Services Performance Panel	-	Performance monitoring and budget outputs	Care, Health & Ageing Well	07-Jun	15-Jun	8	n/a
5	Committee	19-Jun	Pre-decision scrutiny - More Homes Parc Yr Helyg Site Options Appraisal	Homes & Energy	20-Jun	n/a	n/a	09-Jul
6	Schools Performance Panel	07-Jun	Science in Schools	Education Improvement, Learning & Skills	21-Jun			
7	Working Group	12-Jun	Homelessness	Homes & Energy	26-Jun			
	Service Improvement & Finance Performance Panel	19-Jun	Pre-decision scrutiny - Cultural Services Commissioning Review	Investment, Regneration & Tourism	27-Jun	n/a	n/a	n/a
9	Working Group	20-Jun	Community Cohesion	Better Communities - People	02-Jul			